



CENTRE FOR DISTANCE & ONLINE EDUCATION (CDOE)
UNIVERSITY OF JAMMU
www.distanceeducationju.in

Admission Notification
(Online Programmes – UGC-DEB recognized)

(Academic Session: 2024-26)

- A.** Applications are invited from the eligible national and international candidates, desirous of seeking admission to the online 2 years Post Graduate programs, Master's in Commerce (M.Com) and Master's in English (M.A English), for the Academic Year 2024-26.

The programmes shall be delivered in online mode as per the UGC – DEB Regulations, 2020 at the Centre for Distance and Online Education (CDOE), University of Jammu, Jammu

B. Eligibility:

i. Eligibility for M. Com

A candidate seeking admission to M.Com (Online Programme) should have passed / appeared in the final year of B.Com. General / B.com. Hons/BBA/PGDBM/ Examination.

OR

A candidate should have passed any other Bachelor's Degree with 60% marks.

ii. Eligibility for M.A (English)

A candidate should have passed / appeared in B.A (Hons.) in English or passed Bachelor Examination with English Literature as one of the main / elective or additional subjects in at least 4 semesters.

OR

A candidate should have passed the Bachelor's Degree in any discipline with 60% marks.

C. Admission Procedure

1. Candidates can fill online applications through the Website: www.distanceducationju.in, starting **w.e.f. 23/10/2024** upto **12/11/2024**, against non-refundable application fee of (Rs. 500/- for Indian Nationals and USD 10 for International Candidates).
2. Candidates shall be required to upload all the necessary documents (self-attested) while filling up the online application form.

3. If any, original documents will be needed during the admission process, the candidates shall be required to send those through surface mail by the stipulated deadline.
4. Candidates are strongly advised to ensure their eligibility for the programme/s before submitting their application. Admissions shall be made strictly as per the eligibility criteria.
5. Applications incomplete in any form and / or without the supporting documents shall be summarily rejected. No request for reconsideration shall be entertained in this regard.
6. All candidates found eligible for admission shall be sent an 'Offer for Provisional Admission' over email. The Provisional Admission shall be made after the acceptance of the offer of admission and the payment of the requisite fee for the programme by the candidate.
7. Admission cancellation and fee refund shall be strictly as per norms prescribed by the University.
8. For International Students the eligibility in the programme shall be determined by deriving equivalence of the qualifying degree.
9. International students must comply with the legal requirements of Government of India, as shall be applicable for the studying in India.
10. Since the programme shall be delivered / operated completely in online / digital/ virtual mode, internet connectivity will be the responsibility of the student concerned. No complaint or excuses shall be entertained in this regard.
11. It is compulsory to maintain the same e-mail and telephone number during the application process. Any inconvenience or loss of communication will be the responsibility of the applicant.
12. **Applicants considering to pursue 'dual degree' may like to refer the dual degree norms / guidelines of University of Jammu available on University Website: www.jammuuniversity.ac.in.**
13. Candidates are advised to refer the programme details / statutes attached as **Annexure - I**

D. Programme Fee M. Com / M.A. (English)

S.No.	Annual Fee (Semester I & II)	Fee for Indian National (Rs.)	Fee for international candidates(USD)
i.	Tution & Programme Fee	15,000/-	250
ii.	Examination Fee	5,140/-	100
Total (i) + (ii)		20,140/-	350

E&OE

E. Other Guidelines (For International Candidates)

Interested foreign candidates seeking admission in the Online Programmes of University of Jammu must read the rules, regulations and conditions for admission carefully before submitting their applications. No change in the application form would be allowed once the final application is submitted. Please note that the Signature of a foreign student comes as an undertaking as part of process and it is mandatory to follow all the rules and regulations as laid down by the University of Jammu, Jammu from time to time. **It is compulsory to maintain the same E-mail and telephone number during the application process. Any inconvenience or loss of communication will be the responsibility of the applicant.**

The candidates must ensure that all their documents bear exact name as is written in their passports and the academic records. Documents must be written in English or official certified English translations approved by the authorities.

F. Checklist of Documents:

Indian Nationals

- i) Mark Sheet of 10th Class.
- ii) Mark Sheet of 12th Class.
- iii) Graduation Semester I to Semester VI and overall mark sheet.
- iv) Provisional / Character Certificate.
- v) Migration Certificate.
- vi) Gap Affidavit (if required).

International candidates

- i) Proof of all educational qualifications (10+2. Schooling and pre-university studies).
- ii) Duration of the undergraduate programme / qualifying examination completed.
- iii) Grade Obtained / percentage of marks where marks are awarded.
- iv) Cumulative Grade Point Average (CGPA) where grades are awarded.
- v) Transcripts of all the courses cleared in the undergraduate / qualifying examination (with explanation of assigned grades) and conversion formulae for percentage.
- vi) Proof of English proficiency (A certificate indicating that the undergraduate courses are taken in English or IELTS Academic Score of 5.0 and above or equivalent).
- vii) Scanned copy of relevant passport pages showing nationality and personal details.

For other details please visit Websites : www.jammuuniversity.ac.in,
www.distanceeducationju.in

No: CDOE/PG/Online/24/270-282

Dated: 22-10-2024

Sd/-

Professor Pankaj K. Srivastava
Director, CDOE