

CONTENTS

1.	About the Directorate	3
2.	Detail of Programmes Know the Coordinators/ Teacher Incharge	4
3.	Know the Teaching Faculty of the Directorate	5
4.	Know the Administration Wing	6
5.	About the Postgraduate Programmes offered by the Directorate	7
6.	Important Instructions for filling up the admission form	11
7.	Checklist of documents required	13
8.	Fee Structure	14
9.	Post -Admission Instructions	16
10.	Schedule of Academic components	17
11.	Course Structure :-	
	M.A English	19
	M.A Hindi	20
	M.A Urdu	21
	M.A Dogri	22
	M.A Sociology	23
	M.Com.	25
	PGDBM	27

ABOUT THE DIRECTORATE

The Directorate of Distance Education (formerly known as Institute of Correspondence Education) was established on 3rd March 1976 in the University of Jammu (www.jammuuniversity.in). University of Jammu was established in 1969 vide Kashmir and Jammu Universities Act following bifurcation of University of Jammu and Kashmir (estab. in 1948). With the establishment of Directorate of Distance Education, the University of Jammu within 7 years of its establishment became a dual mode University from a conventional University.

Directorate of Distance Education is located in the 118.78 acre main New Campus of the University, which houses teaching departments, centres, administration block, examination wing, college development council, department of student welfare, information wing, continuing education information, computer center, computer laboratories, internet facilities, post office, bank, book shop, health care, guest house, central library, auditorium, gymnasium, hostel facility, play grounds, cafeteria, canteens, residential quarters and many more facilities. Directorate of Distance Education is located near the Law School and the famous Gen. Zorawar Singh Auditorium Complex.

The Directorate offers Undergraduate and Post Graduate programmes ranging from a conventional B.A degree to professional programmes like PGDBM, B.Ed and M.Ed. The enrolment has grown from under 100 students in the year of its establishment to more than 14000 students in 2009-10. This multi- faculty institution has 15 permanent teachers with a strong orientation and experience in distance education. The Directorate also uses the services of visiting and contractual faculty.

To agument the delivery of the courses being offered latest and updated Self Learning Material is provided to the distance learners by hand and through post. In some courses the SLM has also been put on the website.

The Directorate has adequate infrastructure in the form of halls and rooms for Personal Contact Programmes and Counseling sessions. The Directorate has a well stocked library with a collection of over 30,000 books and a computer laboratory with internet and wi-fi facility.

Directorate of Distance Education has also established a network of study centres at Rajouri, Kathua, Udhampur, Bhandarwah, Poonch, Doda and Kishtwar to ensure effective academic and administrative support to distance learners.

The administrative and support services staff of the Directorate are trained and committed to provide cutting edge services to the satisfaction of distance learners.

DETAIL OF PROGRAMMES*

S. No.	Name of the Teacher	Eligibility	Fee	Duration	Coordinator/Programme Incharge
1.	M.A English	B.A under 10+2+3 pattern with English Literature, without English Literature having secured atleast 45% marks	Rs.3745/-	2 Academic Years 4 Semesters	Dr. Anupama Vohra 9419186466 e-mail. anupamavohra @distanceeducationju.in
2.	M.A Hindi	B.A Under 10+2+3 pattern with Hindi, Sanskrit as an elective subject or honours in Hindi or Sanskrit.	Rs. 3745/-	2 Academic Years 4 Semesters	Dr. Anju Thappa 9469213043 e-mail. anjuthappa @distanceeducationju.in
3.	M.A Urdu	B.A under 10+2+3 pattern with Urdu, Persian or Arabic as an elective subject or honours in Urdu, Persian or Arabic.	Rs. 3745/-	2 Academic Years 4 Semesters	Dr. V.D Singh 9419157497 e-mail. vdsingh @distanceeducationju.in
4.	M.A Dogri	B.A Under 10+2+3 pattern with honours in Dogri or Graduate with Hindi, Sanskrit, Urdu, Punjabi and English Literature. Graduate in any discipline with 50% marks.	Rs. 3745/-	2 Academic Years 4 Semesters	Prof. Shashi Kanta*
5.	M.A Sociology	B.A under 10+2+3 pattern with Sociology or B.A with allied subjects securing atleast 48% marks or B.Sc/B.Com/ BBA/B.Sc. Agriculture or Home Science/LL.B Securing atleast 50% marks.	Rs. 4845/-	2 Academic Years 4 Semesters	Dr. Neharica Subhash 9906900103 e-mail. neharicasubhsh @distanceeducationju.in
6.	M.Com	B.Com/BBA under 10+2+3 pattern or B.A/B.Sc with atleast 60% marks & PGDBM with atleast 48% marks.	Rs. 3320/-	2 Academic Years 4 Semesters	Dr. Sandeep Tandon 9419318585 e-mail. sandeeptandon @distanceeducationju.in
7.	PGDBM	Graduation in any discipline	Rs.3510/-	1 Academic Year 2 Semesters	Ms. Rohini Gupta Suri 9419186716 e-mail. rohinigupta @distanceeducationju.in

*Other Programmes offered by the Directorate : B.A, B.Com, B.Ed & M.Ed

* The candidate may also contact A.R (Acad.)/ Liaison officer/ Teacher Incharge.

Know the Teaching Faculty of the Directorate*

1. Prof. Romesh Verma Professor of Education
Co-ordinator, B.A. Part-III
2. Prof. Vijay Dev Singh Professor of Urdu Co-ordinator, M.A. Urdu
3. Prof. Dhian Singh Bhau Professor of Economics
Co-ordinator, Study Centres
4. Dr. Alka Bakshi Professor of English
5. Dr. H. R. Shan Associate Professor of
Education, Co-ordinator M.Ed.
6. Dr. Darshana P. Sharma Associate Professor of
Education, Co-ordinator B.Ed.
7. Dr. Sushil Sharma Associate Professor of Punjabi
8. Dr. Sandeep Tandon Associate Professor of Commerce,
Co-ordinator M.Com
9. Dr. Anupama Vohra Associate Professor of English
Co-ordinator, M.A. English
10. Ms. Rohini Gupta Suri Sr. Asstt. Professor of Commerce, Co-ordinator
B.Com & PGDBM
11. Dr. G.L. Wazir Sr. Asstt. Professor of Law
12. Dr. Nagendra Rao Sr. Asstt. Professor of Pol. Science
13. Dr. Anju Thappa Sr. Asstt. Professor of Hindi, Incharge,
M.A. Hindi
14. Dr. Hina S. Abrol Sr. Asstt. Professor of History,
Coordinator B.A Part I & II
15. Ms. Neelam Chowdhary Asstt. Professor of Economics (on study leave)
16. Dr. Jaspal Singh Warwal Asstt. Professor of Education

*In addition to the regular faculty members, Directorate also uses the services of contractual and visiting faculty during Personal Contact Programmes.

KNOW THE ADMINISTRATION WING

1. Dr. Dharminder Magotra	Deputy Registrar
2. Sh. Ashwani Kumar	Assistant Registrar, (Acad & Publication)
3. Sh. Sudershan Gupta	Assistant Registrar, (Adam, Accounts & Study Centres)

FOR INFORMATION & ENQUIRY

For Telephonic Information

1. University Exchange No. 2452201, 2435248, 2452208, 2453165
3. Section Officer, Under Graduate. 2460 (Extension)
4. Section Officer, Post Graduate. 2459 (Extension)
5. Section Officer, Bachelor in Education 2462 (Extension)
6. Section Officer, Master in Education 2467 (Extension)
7. Information pertaining to Study Centres 2466 (Extension)
8. Section Officer (Administration) 2463 (Extension)

For Personal Face to Face Enquiry

1. Ms. Rakhee Maini Liaison Officer 2435687

Address for Correspondence

Dr. Meenakshi Kilam Mr. Satpal Sharma
Director, Directorate of Distance Education, Sr. P.A to Director
University of Jammu, Ph. No : 2430828
Jammu-180006.

Website: www.distanceeducationju.in

About the Postgraduate Programmes offered by the Directorate

Directorate offers Postgraduate programmes in English, Hindi, Sociology, Urdu, Dogri, Commerce & Postgraduate Diploma in Business Management.

Medium of Instruction and Examination

Medium of instruction and examination in all the subjects shall be English except in case of Hindi, Urdu and Dogri. The medium of instruction and examination in modern Indian languages i.e. Hindi, Urdu and Dogri shall be the language concerned.

Duration of the Programmes

The duration of P.G English/Hindi/Urdu/Dogri/Sociology/Commerce is two Academic Years split into four Semesters.

The duration of PGDBM is one Academic Year split into two Semesters.

Study Material

The study material shall be provided to all the enrolled candidates. The Directorate endeavours to provide updated study material in a comprehensive and simple style following the principles of SLM (Self Learning Material).

Library Facility

The Directorate has a well stocked library with a collection of over 30,000 books. The library remains open from 9.30 am to 5.00 pm on all working days including Saturdays and Sundays (except public holidays) for consultation as well as issue and return of books.

Counselling and Guidance

Counselling plays a vital role in guiding the distance learners with respect to their academic problems. For face to face counselling students are advised to contact their respective Course Co-ordinator / Teaching Incharge during working hours. The coordinators/Teacher Incharges can be contacted on telephone or through e-mail as well.

INTERNAL ASSESSMENT

All P.G programmes have a compulsory component of Internal Assessment carrying 20% of marks in each paper.

For 4 credit paper, internal assessment of 20 marks is split into two assignments of 10 marks each as follows :

i) One Assignment comprising of one long answer type question of 500-600 words.

ii) one assignment comprising of two or more short answer type questions of 100 words

For 2 credit paper, internal assessment is based on :

i) One assignment of 100-200 words. (10 marks)

The assignments have to be submitted as per the schedule notified as on page no.15 & 16.

i) Internal assessment assignment is a compulsory component and students who fail to submit it within the stipulated time will be ineligible to sit in the external examination.

ii) No assignment shall be accepted after the last date fixed for the purpose. Any candidate who fails to submit the assignment shall not be eligible to appear in the examination.

iii) A candidate, who on account of compelling circumstances fails to submit assignment during the academic year of enrollment, may be allowed to submit assignments by Director, DDE in the following academic session alongwith the students of that session on payment of the prescribed fee of Rs. 500/- only.

PERSONAL CONTACT PROGRAMME

For reinforcing instructions through study material and for providing academic guidance to learners, the Directorate organizes Personal Contact Programme of 20 days duration in each semester for P.G English/Hindi/Urdu/Dogri/Sociology/M.Com.

Though the Personal Contact Programme is not compulsory & does not carry any marks, yet it can prove to be very beneficial.

However, in case of PGDBM, the Personal Contact Programme of 15 days is a compulsory component of the programme. Every candidate shall be required to attend atleast 5 lectures in each paper in the Personal Contact Programme to be eligible to appear in the external examination.

Note:

- i) The programme does not carry any marks.
- ii) PCP shall be conducted at Jammu only.
- iii) Every candidate of PGDBM shall be required, to attend atleast 5 lectures in each paper in the PCP to be eligible to appear in the external examination.

EXTENSION LECTURES

Apart from Personal Contact Programmes the Directorate also organises extension lectures by eminent resource persons.

NSS & OUTREACH ACTIVITIES

The Directorate provides the opportunity to the distance learners to enrol themselves as NSS volunteers in order to reachout to the community.

External Examination

The dates for the conduct of External Annual Examination are fixed by the office of the Controller of Examination, University of Jammu and the result is also declared by the office of the Controller of Examination.

Admission to subsequent semesters

The candidates of Ist and IIIrd semester are advised to fill in their Examination Forms for IInd and IVth semester within 15 days of the last date of their Ist and IIIrd semester examination.

To be eligible to seek admission to the IIIrd semester of P.G. courses, a candidate shall have to :

- i) Secure pass marks in Internal Assesment of all the courses of Ist Semester
- ii) Pass atleast 50% of credits in the Ist semester and
- iii) Submit all the assignments of the IInd semester.

Admission to subsequent semesters after a Gap

A candidate who has been on the rolls of Directorate of Distance Education in the 1st or 2nd or the 3rd semester of Master Degree Programme and earns elegibility to join the 2nd or the 3rd or the 4th semester of the programme, as the case may be, but fails to join the semester when he/ she was due to join it or discontinues his studies for any reason whatsoever may be considered for admission to the semester concerned in a subsequent year if he submits an application to this effect before the commencement of the semester

concerned, he /she wishes to join and the candidate seeks admission within a period of 2 years from the date he/she discontinued his/her studies. The final decision regarding admission of such a candidate shall be taken by the Director, Directorate of Distance Education.

Declaration of Result And Award of Certificate/Degree

The result of candidates enrolled in DDE shall be declared by the office of Controller of Examinations along with the regular students of the University and the Certificate/Degree shall be the same as awarded to the successful regular candidates of the University.

Important Instructions for Filling up the Admission Form

Candidates are advised to read carefully the following instructions before they fill in the admission form :-

1. The candidate seeking admission to Postgraduate Courses shall ensure that he/she fulfills the eligibility conditions on page no. 3 as applicable.
2. The admission form should be filled in by the candidate in his/her own handwriting. The name in the enrolment form should be filled in BLOCK LETTERS and should be the same as given in the certificate of the last examination passed.
3. Candidates shall affix recent passport size photographs on the space provided for the purpose in the admission form, the enrolment form and the examination form.
4. The candidate seeking admission to Postgraduate Courses must attach all the documents as per the checklist given on page 11 as applicable.
5. A candidate seeking admission after a gap/break in the continuity of his/her academic pursuit shall have to submit an affidavit duly attested by a Magistrate/ Oath Commissioner/Notary public as per specimen given in Annexure (II)
6. Centre of examination must be clearly indicated in the examination form as well as in the admission form. No request shall be entertained later regarding change of examination centre.
7. Examination form carefully filled in all the respects along with examination fee should be deposited at the time of submission of admission form.
8. Postal address for correspondence must be filled in legibly in the form as well as in the address sheets enclosed with the admission form. The Directorate shall not be responsible for non-delivery of registered letters or other

letters containing important instructions, Roll Number Slips, study material, etc., to the students, on account of incorrect address or postal lapses. Thus, students are advised to regularly visit the website of the Directorate for important information regarding their programme.

9. Admission form incomplete in any respect shall be rejected. Seeking admission on the basis of false identity, misrepresentation by submitting false certificates/ documents or suppression of any material fact is unlawful and will result in cancellation of admission.
10. Admission cannot be claimed as a matter of right.

CHECK LIST OF THE DOCUMENTS REQUIRED TO BE SUBMITTED ALONGWITH THE ADMISSION FORM

1. Three attested photo copies of Bachelor's Degree and Marks Certificates of Part-I, II and III.
2. Three attested photo copies of the Matriculation Diploma or equivalent examination.
3. Three attested photo copies of the Degree/Certificate of the last examination passed/ Provisional Certificate (in original).
4. Migration Certificate (in original) for candidates having passed last examination from a University other than the University of Jammu.
5. A Crossed Demand Draft of requisite fee drawn in favour of the Director, Directorate of Distance Education, University of Jammu, payable at Jammu.
6. Character certificate issued by a Gazetted officer.
7. Gap affidavit if required.*

* A candidate seeking admission after a gap/break in the continuity of his/her academic pursuit shall have to submit an affidavit duly attested by a Magistrate/ Oath Commissioner/Notary public as per specimen given in Annexure (II)

Admission Fee and other charges for the Session 2010-11

1. M.A. English,Urdu,Hindi, Dogri (for each year) Rs.3745/-
2. M.A Sociology (for each year) Rs.4845/-
3. M.Com (for each year) Rs.3320/-
4. PGDBM (for each year) Rs.3510/-

In addition to the above fee the candidates are required to deposit the following fee in the Directorate at the time of admission in Ist/3rd Semester as the case may be ;

- | | | | |
|---|---|-------|--|
| I. Registration Fee | = | 155/- | For the candidates not already registered with Jammu University. |
| II. Eligibility Fee | = | 320/- | Candidates migrating from other Universities |
| III. Library security for those Candidates, who want to be the Member of DDE Library. | = | 575/- | Refundable |

Mode of Payment of Fee

The candidate interested to seek admission in the Directorate of Distance Education, University of Jammu shall deposit their admission fee in cash in J&K Bank, New University Campus, Jammu only and obtain a receipt in duplicate . Out of the two receipts, the candidate shall paste one copy of the said receipt on the requisite form & submit along with other documents at the time of admission or through a Crossed Bank Draft drawn in favour of Director, Directorate of Distance Education, University of Jammu payable at JAMMU.

Refund of Fee

1. The applicants declared ineligible for admission must submit an application for refund to The Director, Directorate of Distance Education within 15 days after being declared as ineligible, after which no request for refund shall be entertained.
2. If a candidate is found ineligible and not enrolled, the fee paid by him/her shall be refunded after deducting Rs. 100/- to cover remittance and other charges.
3. If the applicant is not enrolled because of his/her having not submitted the required certificates by the date fixed for the purpose or has submitted bogus or forged documents, his/her admission shall be cancelled and fee paid shall not be refunded.
4. No refund or adjustment of fee is permissible once a candidate has been admitted or is declared ineligible after seeking admission, on account of misbehaviour, misrepresentation or suppression of facts.
5. Each candidate shall ensure that the particulars furnished in the admission form are complete and correct in all respects. In case, it is detected at any stage that a candidate does not fulfil the eligibility conditions and/or has furnished incorrect information or suppressed any material information or facts, his/her candidature will be cancelled and the fee paid by such a candidate shall be forfeited.

POST- ADMISSION INSTRUCTIONS

1. Admission granted to the students to Postgraduate Courses shall remain provisional till the University confirms the admission.
2. Candidates enrolled with the Directorate of Distance Education for all the PG courses shall have to abide by the provisions of the Act, Statues, Regulations etc. of the University prescribed from time to time.
3. Submission of Internal Assessment Assignment is a compulsory component. No separate letters will be sent in this regard.
4. Candidates enrolled with the Directorate of Distance Education for PG Course will be issued an enrollment card for their identification. A penalty of Rs.200 will be imposed for issue of duplicate enrollment card/Identity card. An affidavit duly attested will also be attached by the students while applying for the same.
5. All legal disputes relating to the undergraduate courses through distance education mode shall be subject to the jurisdiction of Jammu Courts only.
6. In all written correspondence with the DDE, the candidate must mention his/her enrolment number, class and session.
7. Programmes opted by the candidates should be carefully filled in the relevant column of the admission form, enrolment form, examination form and student profile form. Course option once exercised by the candidate and approved by the Directorate shall not be changed subsequently.

Students are advised to regularly visit the website of the Directorate for important information regarding their programme.
website: www.distanceeducationju.in

Schedule of Academic Components *

M.A English

Personal Contact Programme	07-10-2010 to	2.00 p.m.	DDE Halls
	30-10-2010		University of Jammu
	for 20 working days		
Submission of Internal	01-11-10 to	10.00 a.m.	M.A English Section
Assessment Assignments	13-11-2010	to 4.00 p.m.	DDE

M.A Hindi

Personal Contact Programme	09-11-2010 to	2.00 p.m.	DDE Halls
	01-12-2010		University of Jammu
	for 20 working days		
Submission of Internal	15-11-10 to	10.00 a.m.	M.A Hindi Section
Assessment Assignments	01-12-2010	to 4.00 p.m.	DDE

M.A Urdu

Personal Contact Programme	18-10-2010 to	2.00 p.m.	DDE Halls
	08-11-2010		University of Jammu
	for 15 working days		
Submission of Internal	15-11-10 to	10.00 a.m.	M.A Urdu Section
Assessment Assignments	30-11-2010	to 4.00 p.m.	DDE

M.A Dogri

TO BE NOTIFIED LATER ON

M.A Sociology

Personal Contact Programme	04-10-2010 to 26-10-2010	2.00 p.m.	Gen. Zorawar Singh Auditorium, University of Jammu
	for 20 working days		
Submission of Internal Assessment Assignments	25-10-10 to 05-11-2010	10.00 a.m. to 4.00 p.m.	M.A Sociology Section DDE

M.Com

Personal Contact Programme	04-10-2010 to 20-10-2010	10.00 a.m.	DDE Halls University of Jammu
	for 20 working days		
Submission of Internal Assessment Assignments	13-10-10 to 20-10-2010	10.00 a.m. to 4.00 p.m.	M.Com Section DDE

PGDBM

Personal Contact Programme	09-11-2010 to 30-11-2010	2.00 p.m.	DDE Halls University of Jammu
	for 20 working days		
Submission of Internal Assessment Assignments	06-12-10 to 10-12-2010	10.00 a.m. to 4.00 p.m.	PGDBM Section DDE

Note :

1. Attending the Personal Contact Programme is not compulsory except in case of PGDBM.
2. No assignment should be accepted after the due date already notified.
3. Internal assessment assignment is a compulsory component and students who fail to submit it within the stipulated time will be ineligible to sit in the external examination.
4. A candidate, who on account of compelling circumstances fails to submit assignment during the academic year of enrollment, may be allowed to submit assignments by Director, DDE in the following academic session alongwith the students of that session on payment of the prescribed fee of Rs. 500/- only.

COURSE STRUCTURE OF M.A. ENGLISH

FIRST SEMESTER

Course No.	Title	Credits	External/ Internal	Marks
405	Drama-I	4	80/20	100
406	Novel-I	4	80/20	100
407	Poetry-I	4	80/20	100
408	Non-Fictional Prose	4	80/20	100

SECOND SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
458	Drama-II	4	80/20	100
459	Novel-II	4	80/20	100
460	Poetry-II	4	80/20	100
461	Literary Theory-I	4	80/20	100

THIRD SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
507	Literary Theory-II	4	80/20	100
508	Indian Writing in English	4	80/20	100
509	Novel-III	4	80/20	100
510	American Literature-I	4	80/20	100

FOURTH SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
561	Literary Theory-III	4	80/20	100
562	Literature-II	4	80/20	100
563	Modern Poetry-III	4	80/20	100
564	Colonial and Post Colonial Literature	4	80/20	100

Note: All Courses are compulsory.

For further details/ Queries you may contact :

Dr. Anupama Vohra

Mobile No. 9419186466

e-mail. anupamavohra@distanceeducationju.in

COURSE STRUCTURE OF M.A HINDI

FIRST SEMESTER

Course No.	Title	Credits	External/ Internal	Marks
400	Bhartiya Kavya Shastra	4	80/20	100
401	Hindi Sahitya Ka Itihas (Upto Reeti Kal)	4	80/20	100
402	Prachin Kavita	2	40/10	50
403	Nirgun Kavya	2	40/10	50
404	Sagun Kavya	2	40/10	50
405	Reeti Kaleen Kavya	2	40/10	50

SECOND SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
450	Pashchatya Kavya Shastra	4	80/20	100
452	Chayavadi Kavya	4	80/20	100
453	Hindi Sahitya Ka Itihas (Adhunik kal)	4	80/20	100
454	Hindi Upnayas (Novels)	4	80/20	100

THIRD SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
500	Bhasha Shastra	4	80/20	100
501	Samajik Evam Sanskritik Itihas	4	80/20	100
504	Lambi Kavita	4	80/20	100
505	Hindi Nibandh	4	80/20	100

FOURTH SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
551-A	Vishisht Adyayan – A (Premchand)	4	80/20	100
552	Folk Lore	4	80/20	100
553	Hindi Natak Aur Rang Manch	4	80/20	100
555	Hindi Bhasha Ka Itihas	4	80/20	100

Note All courses are compulsory.

For further details/ Queries you may contact :

Dr. Anju Thappa

Mb. No. 9469213043

e-mail.anjuthappa@distanceeducationju.in

COURSE STRUCTURE OF M.A URDU

FIRST SEMESTER

Course No.	Title	Credit	External/ Internal	Marks
UR-400	Urdu Ghazal	4	80/20	100
UR-400	Qasida Marsia	4	80/20	100
UR-402	History of Urdu Literature	4	80/20	100
UR-404	Development of Urdu Language and Literature In Jammu & Kashmir.	4	80/20	100

SECOND SEMESTER

Course No.	Title	Credit	Ext/Int	Marks
UR-450	Study of Urdu Masnavi	4	80/20	100
UR-451	Study of Classical Fiction	4	80/20	100
UR-452	History of Urdu Literature	4	80/20	100
UR-453	Special Study of Ghalib	4	80/20	100

THIRD SEMESTER

Course No.	Title	Credit	Ext/Int	Marks
UR-500	A study of Urdu Novel	4	80/20	100
UR-501	History of Urdu language	4	80/20	100
UR-502	A Study of Nazm-e-Jadeed	4	80/20	100
UR-504	Art of Radio Drama and Feature Writing	4	80/20	100

FOURTH SEMESTER

Course No.	Title	Credit	Ext/Int	Marks
UR-550	A Study of Urdu Short Story	4	80/20	100
UR-551	A Study of Humour and Satire in Urdu	4	80/20	100
UR-552	Urdu Drama	4	80/20	100
UR-553	Special Study of Iqbal	4	80/20	100

Note: All courses are compulsory.

For further details/ Queries you may contact :

Prof. V.D. Singh
Mb. No. 9419157497
e-mail.vdsingh@distanceeducationju.in

COURSE STRUCTURE OF M.A DOGRI

FIRST SEMESTER

Course No.	Title	Credits	External/ Internal	Marks
401	Dogri Sahitya da Itihas	4	80/20	100
402	Prabandh Kavya	4	80/20	100
403	Dogri Vyakaran te lipian	4	80/20	100
404	Lok Sahitya Te Sanskriti	4	80/20	100

SECOND SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
450	Kahani (Dogri)	4	80/20	100
451	Bhasha Vigyan	4	80/20	100
452	Adhunik Kavita	4	80/20	100
454	Dogri Padya Te Katha Sahitya Da Itihas (1960 Isvi De Baad)	4	80/20	100

THIRD SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
500	Upanyas	4	80/20	100
501	Natak	4	80/20	100
502	Anuvad Vigyan	4	80/20	100
503	Alochana	4	80/20	100

FOURTH SEMESTER

Course No.	Title	Credits	Ext/Int	Marks
Compulsory				
551	Dogri Bhasha Vigyan	4	80/20	100
552	Nibandh	4	80/20	100
555	Jan Sanchar	4	80/20	100
100	optional (Choose any one)			
554	Padamshree Prof. Ram Nath Shastri: Vyaktitva te Krititva	4	80/20	100
556	Dogri Natak te Gadya Sahitya Da Itihas	4	80/20	100
557	Nari Vimarsh te Dogri Sahitya	4	80/20	100

For further details/ Queries you may contact :

Prof. Shashi Pathania
Mr. Aswani Kumar (AR. Acad)
Mb. No. 9419224692
Liasion Officer 2435687

COURSE STRUCTURE OF M.A SOCIOLOGY

FIRST SEMESTER

Compulsory courses

Course No.	Title	Credits	Ext/Int	Marks
SOC F-400	Basic Concepts in Sociology	4	80/20	100
SOC F-402	Sociology of Family, Kinship and Marriage	4	80/20	100
SOC F-404	Classical Sociological Traditions	4	80/20	100
SOC F-405	Perspectives on Indian Society	4	80/20	100

SECOND SEMESTER

Compulsory courses

SOC F-451	Methodology of Social Research	4	80/20	100
SOC F-457	Sociological Theory	4	80/20	100
SOC F-458	Sociology of Change and Development	4	80/20	100

Optional Courses (choose any one course)

SOC-O-461	Crime and Society	4	80/20	100
SOC-O-462	Social Stratification & Mobility	4	80/20	100

THIRD SEMESTER

Compulsory courses

SOC F-506	Contemporary Sociological Theory	4	80/20	100
SOC F-507	Social Statistics and Computer Analysis	4	80/20	100
SOC S-508	Rural Society and Development in India	4	80/20	100

Optional courses (choose any one course)

SOC O-510	Gender and Society	4	80/20	100
SOC O-511	Urban & Industrial Sociology	4	80/20	100
SOC O-512	Sociology of Education	4	80/20	100

FOURTH SEMESTER

Compulsory courses

SOC F-551	Environment and Sustainable Development	4	80/20	100
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SOC F-552	Social Development in India	4	80/20	100
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SOC F- 553	Modernity, Culture & Society	4	80/20	100
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Optional courses (choose any one course)

SOC O-563	Sociology of Religion	4	80/20	100
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SOC O-564	Political Sociology	4	80/20	100
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SOC O-565	Social Movements in India	4	80/20	100
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For further details/ Queries you may contact :

Dr. Neharica Subhash, Assistant Professor of

Mobile No. 9906900103

e-mail. neharicasubhssh@distanceeducationju.in

COURSE STRUCTURE OF M.COM

FIRST SEMESTER

Compulsory courses

Course No.	Title	Credits	Ext/Int	Marks
400	Business Economics	4	80/20	100
401	Management Thoughts & Perspective	4	80/20	100
402	Accounting Theory	4	80/20	100
403	Quantitative techniques for Business Decisions	4	80/20	100
404	Taxation Theory	4	80/20	100
407	Seminar	2	50/-	50

SECOND SEMESTER

Compulsory courses

Course No.	Title	Credits	Ext/Int	Marks
450	Business Environment	4	80/20	100
451	Organisational Behaviour	4	80/20	100
452	Higher Accounting	4	80/20	100
453	Entrepreneurial Development	4	80/20	100
454	Indian Tax System	4	80/20	100
457	Viva-Voce	2	50/-	100

THIRD SEMESTER

Compulsory courses

Course No.	Title	Credits	Ext/Int	Marks
500	Financial Management	4	80/20	100
501	Marketing Management	4	80/20	100
502	Personnel Management	4	80/20	100
509	Business Policy	4	80/20	100
511	Project work: Review of Literature	2	50/-	50

Optional Courses (Choose any one course)

504	Accounting for Business Decisions	4	80/20	100
505	Management of Public Enterprises	4	80/20	100
508	Tax Planning and Management	4	80/20	100

FOURTH SEMESTER

Compulsory Courses

Course No.	Title	Credit	Ext/int	Marks
550-B	E-Commerce	4	80/20	100
600	Viva-voice	2	50/-	50

Optional Courses (Choose any two groups)

Group A : Finance

551	Management of Working Capital	4	80/20	100
554	Financial Decisions Analysis	4	80/20	100

Group B : Marketing

561	Consumer Behaviour and Marketing Research	4	80/20	100
563	Advertising and Sales Management	4	80/20	100

Group C : Human Resources

572	Collective Bargaining	4	80/20	100
573	Human Resource Development Industrial Democracy	4	80/20	100

For further details/ Queries you may contact :

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COURSE STRUCTURE OF POST GRADUATE DIPLOMA IN BUSINESS MANAGEMENT

COURSE STRUCTURE

FIRST SEMESTER

Course no.	Title	Credits	Max. Marks
I	Management Principles & Techniques	4	100
II	Business Economics	4	100
III	Financial Accounting	4	100
IV	Legal Framework of Business	4	100

SECOND SEMESTER

Course no.	Title	Credits	Max. Marks
I	Human Resource Management	4	100
II	Marketing Management	4	100
III	Financial Management	4	100
IV	Quantitative Methods	4	100

Note : Eligibility for appearing in the examination is attendance in the Personal Contact Programme and submission of the Internal assessment assignments of the said semester.

Personal Contact Programme will be of 15 days.

For further details/ Queries you may contact :

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FEE STRUCTURE OF P.G. ENGLISH, HINDI, URDU I AND II SEMESTER

S. No.	Details	Amount	Remarks
1.	Enrollment Fee	100.00	
2.	Instructional/Academic Fee	1200.00	
3.	PCP Fee	600.00	
4.	Student's Support Services	150.00	
5.	Printing Fee	100.00	
6.	Miscellaneous	20.00	
7.	Library Fee	100.00	Including Cost of I. Card
8.	Postage Fee	125.00	
9.	Development Fee	200.00	
10.	Examination Fee	355.00	Per Semester
11.	IQAF	100.00	
12.	N.S.S.	50.00	
13.	University Corpus Fund	70.00	
14.	Examination Dev. Fund	100.00	
15.	TOTAL	Rs. 3270.00	
16.	Cost of Examination Form	35.00	
17.	Registration Fee	135.00	
18.	Eligibility Fee	280.00	
19.	Library Security for those candidates who want to be the member of D.D.E. Library	400.00	Refundable

FEE STRUCTURE OF M. COM. COURSE I AND II SEMESTER

S. No.	Details	Amount	Remarks
1.	Academic Fee	800.00	
2.	PCP Fee	300.00	
3.	Printing Fee	200.00	
4.	Postage Fee	100.00	
5.	Corpus Fund	70.00	
6.	IQAF	100.00	
7.	Seminar/Viva voce	70.00	To be sent to the Controller of Examinations
8.	Library Fee	100.00	Including cost of I. Card Rs. 25/- Central Library, Rs. 75/- D.D.E.
9.	Stationery Fee	75.00	Rs. 40/- University Chest & Rs. 35/- D.D.E.
10.	N.S.S.	50.00	
11.	Enrollment Fee	100.00	
12.	Development Fund	200.00	
13.	Infrastructure Fund.	200.00	
14.	Examination Fee	355.00	Per Semester
15.	Reading Room Fee	50.00	
16.	Miscellaneous Fee	20.00	
17.	Examination Dev. Fund	100.00	
18.	TOTA	Rs. 2,890.00	
19.	Cost of Examination Form	35.00	
20.	Registration Fee	135.00	
21.	Eligibility Fee	280.00	Refundable
22.	Library Security for those candidates who want to be the member of D.D.E. Library	400.00	

FEE STRUCTURE OF P. G. COURSE IN SOCIOLOGY I AND II SEMESTER

S. No.	Details	Amount	Remarks
1.	Enrollment Fee	100.00	
2.	Instructional/Academic Fee	2000.00	
3.	PCP Fee	700.00	
4.	Student's Support Services	150.00	
5.	Printing Fee	100.00	
6.	Miscellaneous	20.00	
7.	Computer Lab Fee	200.00	
8.	Development Fee	300.00	
9.	Postage Fee	125.00	
10.	Library Fee	100.00	Including cost of I. Card
11.	Examination Fee	355.00	Per Semester
12.	IQAF	100.00	
13.	N.S.S.	50.00	
14.	University Corpus Fund	70.00	
15.	Exam. Dev. Fund	100.00	
16.	TOTAL	Rs. 4,470.00	
17.	Cost of Examination Form	35.00	
18.	Registration Fee	135.00	
19.	Eligibility Fee	280.00	
20.	Library Security for those candidates who want to be the member of D.D.E. Library	400.00	Refundable

FEE STRUCTURE OF M.Sc. FISHERIES I AND II SEMESTER

S. No.	Details	Amount	Remarks
1.	Enrollment Fee	100.00	
2.	Instructional/Academic Fee	12000.00	
3.	PCP Fee	6000.00	
4.	Printing Fee	200.00	
5.	Miscellaneous	20.00	
6.	Development Fee	3000.00	
7.	Postage Fee	200.00	
8.	Library Fee	100.00	Including cost of I. Card
9.	Local Fund	65.00	
10.	Examination Fee	495.00	Per Semester
11.	IQAF	100.00	
12.	N.S.S.	50.00	
13.	University Corpus Fund	70.00	
14.	Fish Farm/Lab. Development Fund	5000.00	
15.	Laboratory Security	2500.00	Refundable
16.	Exam Development Fund	100.00	
17.	TOTAL	30,000.00	
18.	Cost of Examination Form	35.00	
19.	Registration Fee	135.00	For candidates who have passed their qualifying exam. other than Jammu University
20.	Eligibility Fee	280.00	
21.	Library Security for those candidates who want to be the member of D.D.E. Library	400.00	Refundable

FEE STRUCTURE OF LL. B. ACADEMIC I AND II TERM

S. No.	Details	Amount	Remarks
1.	Academic Fee	1000.00	
2.	PCP Fee	300.00	
3.	Printing Fee	200.00	
4.	Postage Fee	100.00	
5.	Corpus Fund	70.00	
6.	IQAF	100.00	
7.	Library Fee	100.00	Including cost of I. Card
8.	Stationery Fee	100.00	
9.	N.S.S	50.00	
10.	Enrollment Fee	100.00	
11.	Development Fund	200.00	
12.	Infrastructure Fund	100.00	
13.	Reading Room Fee	50.00	
14.	Examination Fee	355.00	Per Term
15.	Miscellaneous	25.00	
16.	Exam. Dev. Fund	100.00	
17.	TOTAL	2,950.00	
18.	Eligibility Fee	280.00	
19.	Registration Fee	135.00	
20.	Cost of Exam. Rorm	35.00	
21.	Library Security for those candidates who want to be the member of D.D.E. Library	400.00	Refundable

FEE STRUCTURE OF P.G.D.B.M.

S. No.	Details	Amount	Remarks
1.	Enrollment Fee	100.00	
2.	Instructional/Academic Fee	1000.00	
3.	PCP Fee	500.00	
4.	Printing Fee	100.00	
5.	Miscellaneous	20.00	
6.	Development Fee	200.00	
7.	Postage Fee	190.00	
8.	Library Fee	100.00	Including cost of I. Card
9.	Stationery/Local Fund	75.00	
10.	Examination Fee	355.00	Per Semester
11.	IQAF	100.00	
12.	N.S.S.	50.00.	
13.	University Corpus Fund	70.00	
14.	Exam Dev Fund	100.00	
15.	TOTAL	2,960.00	
16.	Cost of Examination Form	35.00	
17.	Registration Fee	135.00	
18.	Eligibility Fee	280.00	
19.	Library Security for those candidates who want to be the member of D.D.E. Library	400.00	Refundable

**FEE STRUCTURE OF
CERTIFICATE COURSE IN URDU THROUGH HINDI
MEDIUM**

S. No.	Details	Amount	Remarks
1.	Enrollment Fee	50.00	
2.	Academic Fee	400.00	
3.	Development Fund	100.00	
4.	Examination Fee	20.00	
5.	Postage Fee	50.00	
6.	Stationery Fee	30.00	
7.	Reading Room Fee	50.00	
8.	N.S.S. Fee	50.00	
9.	IQAF	100.00	
10.	TOTAL	Rs. 850.00	

FEE STRUCTURE OF ENGLISH IMPROVEMENT CERTIFICATE COURSE

S. No.	Details	Amount	Remarks
1.	Enrollment Fee	50.00	
2.	Academic Fee	400.00	
3.	University Development Fund	100.00	
4.	Postage Fee	50.00	
5.	Reading Room Fee	50.00	
6.	Stationery Fee	30.00	
7.	N.S.S. Fee	50.00	
8.	IQAF	100.00	
9.	TOTAL	Rs. 830.00	